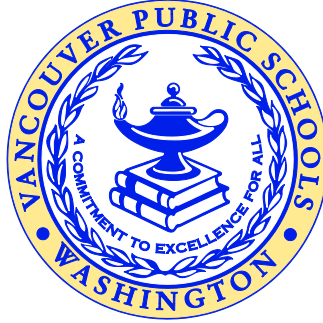


VANCOUVER SCHOOL DISTRICT

Athletic Clothing and Supplies

Request for Proposal 2024-007



April 23, 2024

Athletic Clothing and Supplies

REQUEST FOR PROPOSAL NO. 2024-007

Notice is hereby given that Vancouver Public School District No. 37 will receive sealed proposals at the Jim Parsley Administrative Center – Purchasing Department, 2901 Falk Road, Vancouver, Washington 98661, up to 2:00 PM on Tuesday, May 21, 2024 at which time proposals will be publicly opened and read aloud for the purchase of:

ATHLETIC CLOTHING AND SUPPLIES AS MORE FULLY DESCRIBED IN THE REQUEST FOR PROPOSAL DOCUMENTS.

Bids must be sealed and marked: **“ATHLETIC CLOTHING AND SUPPLIES”, RFP NO. 2024-007, OPENING AT 2:00 PM ON TUESDAY, MAY 21, 2024.** Proposals received after the designated closing time, whether delivered in person or mailed, will not be considered and returned to the bidder unopened.

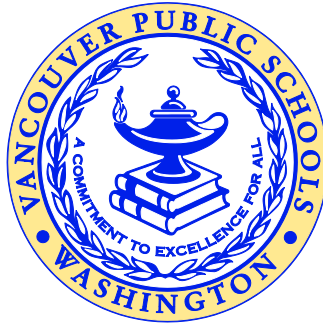
DATES OF PUBLICATION:

April 23, 2024

April 30, 2024

**BY ORDER OF THE BOARD OF DIRECTORS
VANCOUVER SCHOOL DISTRICT NO. 37**

BY: Jeff Snell, Ed.D., Secretary

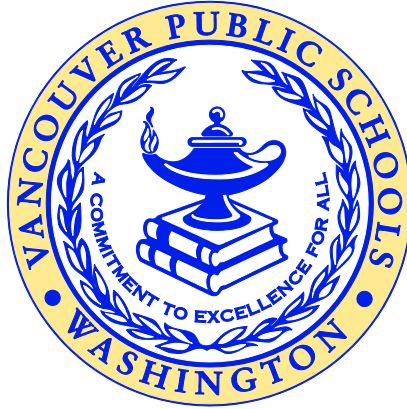


Athletic Clothing and Supplies

REQUEST FOR PROPOSAL NO. 2024-007

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VANCOUVER SCHOOL DISTRICT #37

ATHLETIC CLOTHING AND SUPPLIES

REQUEST FOR PROPOSAL #2024-007

TERMS AND CONDITIONS

1. Each proposal must conform to the terms and conditions, general specifications, RFP requirements, RFP forms, and required documentation of this Request for Proposal, all of which shall become part of the RFP evaluation and purchase agreement process.

2. The Vancouver School District No. 37, hereinafter referred to as the District, reserves the right to reject any and/or all proposals and to waive any irregularities and/or any informality in any proposal except those contrary to law. The District reserves the right to award as specified under this RFP or any alternate bids, whichever is in the best interest of the District.

3. RFP SUBMITTAL

Proposers may download a complete copy of the Request for Proposal from the District website at <https://vansd.org/fiscal-services/purchasing/>. The RFP forms and any enclosed pages requiring signatures or other requested information shall be submitted to the District as a sealed proposal. **The District will require each bidder to provide one (1) hard copy bid identified as “Original” and three (3) additional hard copies for evaluation purposes.**

4. PURCHASE AGREEMENT EXECUTION

The awarded vendor will be notified of approval upon review and acceptance from the District and the Board of Directors.

5. ASSIGNMENT OF PURCHASE AGREEMENT

The awarded vendor shall not assign this purchase agreement nor any part thereof, nor any moneys due, or to become due without the prior written approval of the District.

6. HOLD HARMLESS

To the fullest extent permitted by law, the awarded vendor shall indemnify, defend, and save harmless the District from and against any and all claims for injuries or death, including claims by awarded vendor's employees, agents, or subcontractors; or for damages arising out of, resulting from, or incident to awarded vendor's performance or failure to perform the purchase agreement; or for patent, trademark, copyright, or franchise infringement arising from the purchase, installation, or use of goods, services, or product ordered. Award Vendor's obligation to indemnify, defend and save harmless shall not be eliminated or reduced by any alleged concurrent negligence of the District or its agencies, employees, and officers. Award Vendor waives its immunity under Title 51 RCW to the extent required to indemnify, defend, and save harmless the state and its agencies, officers, or employees.

7. TERMINATION OF PURCHASE AGREEMENT

Termination for Convenience: In addition to its other rights to terminate, the District may terminate this purchase agreement in whole or in part, at any time and for any reason by giving thirty (30) calendar days notification sent certified mail, return receipt requested, to the awarded vendor when it is determined to be in the best interest of the District. During the thirty (30) day period, awarded vendor shall wind down and cease its service as quickly and efficiently as possible, without performing unnecessary services and activities and by minimizing negative effects on the District from such winding down and cessation of services. If this purchase agreement is terminated, the District shall be

liable only for payment in accordance with the terms of the purchase agreement for satisfactorily rendered product and/or services prior to the effective date of termination. Termination charges shall not apply unless they are subsequently agreed upon by both parties. Where termination charges are applicable, both parties agree to negotiate in good faith and to limit the extent of negotiations to valid documented expenses incurred by awarded vendor prior to date of termination. Should the parties not agree to a satisfactory settlement, the matter may be subjected to mediation and/or legal proceedings.

Termination for Non-Appropriation: In the event the Board of Directors of Vancouver School District reduces, changes, eliminates, or otherwise modifies the funding for this purchase agreement, or if funding from federal, state, or other sources is not obtained and continued at levels sufficient to allow for the purchase of the indicated quantity of products, supplies and/or services, then the District may terminate this purchase agreement, in whole or in part, effective upon delivery of written thirty (30) day notice to the awarded vendor, or as such later date as may be established by the District, and the awarded vendor agrees to abide by any such decision.

Termination for Breach: A breach of a term or condition of the purchase agreement shall mean the awarded vendor fails to provide goods and/or products or perform required services by the date required or the awarded vendor, or breaches any warranty or fails to perform or comply with any term or agreement in the purchase agreement, or the awarded vendor is determined to be in violation of federal, state, or local laws or regulations and that such determination, in the District's sole opinion renders the awarded vendor unable to perform any aspect of the purchase agreement.

If the awarded vendor fails or refuses to furnish any materials or services and/or to complete delivery thereof within the specified time or times, or any extensions thereof, and such default continues for more than ten (10) days after written notice thereof by the District, the District shall have the right to procure such materials and services on the open market, and the awarded vendor shall be liable to the District for any excess cost occasioned thereby.

8. WARRANTIES

Awarded vendor warrants that all goods, services, and/or products supplied under this proposal shall conform to specifications herein and all goods, services, and/or products shall be free from defects and are fit for the purpose for which such goods, services, and/or products are ordinarily employed.

9. LIENS, CLAIMS, AND ENCUMBRANCES

Awarded vendor warrants and represents that all the goods, services, and/or products delivered herein are free and clear of all liens, claims, or encumbrances of any kind.

10. REJECTIONS

The District's inspection of all goods, services, and/or products upon delivery is for the sole purpose of identification. Such inspection shall not be construed as final acceptance, or as acceptance of the goods, services, and/or products, if goods, services, and/or products does not conform to contractual requirements. If there are any apparent defects in the goods, services, and/or products at the time of delivery, the District will promptly notify the awarded vendor thereof. Without limiting any other rights, the District may require the awarded vendor to:

- Repair or replace, at awarded vendor's expense, any or all of the damaged goods,

- Refund the price of any or all of the damaged goods, or
- Accept the return of any or all of the damaged goods.

Any rejection of goods, services, and/or products because of nonconformity to the terms, conditions, and/or specifications of this RFP, whether held by the District or returned, will be at the awarded vendor's sole risk and expense.

11. DISTRICT EMPLOYEE DISCLAIMER

No employee of the District shall be admitted to any share of or part of this purchase agreement, or to any benefit that may arise from this purchase agreement unless it is made with a corporation for its general benefit.

12. NOTICE OF NON-DISCRIMINATION

The District is an Equal Opportunity district in education programs, activities, services, and employment. District does not discriminate on the basis of race, creed, color, religion, sex, national origin, marital status, sexual orientation, including gender expression or identity, age, families with children, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal. We comply with Section 504 of the Rehabilitation Act of 1973, Boys Scouts of American Equal Access Act, Section 402 of the Vietnam Era Veterans Readjustment Act of 1974, the American with Disabilities Act of 1990, the Civil Rights Act of 1964, the Age Discrimination in Employment Act, Older Worker Protection Act, and other state, federal, and local equal opportunity laws.

If you have physical or mental disability that causes you to need assistance to access school facilities, programs, or services, please notify the school principal. This District endeavors to maintain an atmosphere free from discrimination and harassment. Any person who believes he or she has been discriminated against should contact the school principal and complete the appropriate grievance or compliant form.

13. FORCE MAJEURE

Definition: Except for payment of sums due, neither party shall be liable to the other or deemed in default under this purchase agreement if and to the extent that such party's performance of this purchase agreement is prevented by reason of force majeure. The term "force majeure" means an occurrence that is beyond the control of the party affected and could not have been avoided by exercising reasonable diligence. Force majeure shall include acts of God, war, riots, strikes, fire, floods, epidemics, or other similar occurrences.

Notification: If either party is delayed by force majeure, said party shall provide written notification within forty-eight (48) hours. The notification shall provide evidence of the force majeure to the satisfaction of the other party. Such delay shall cease as soon as practicable and written notification of same shall be provided. The time of completion shall be extended by contract modification for a period of time equal to the time that the results or effects of such delay prevented the delayed party from performing in accordance with this purchase agreement. Rights Reserved: The District reserves the right to cancel the purchase agreement and/or purchase materials, equipment, services, or product from the best available source during the time of force majeure, and awarded vendor shall have no recourse against the District.

14. PAYMENT/CASH DISCOUNTS

The District will process payments in a timely manner after receipt and acceptance of product, supplies, and/or services are complete. District purchase order number must be shown on all invoices. Invoices covering materials and/or equipment requiring service manuals, schematic drawings or material safety data sheets may not be processed until the District has received the requisite data and invoices covering services and may not be processed until a pre-scheduled deliverable has been completed.

The District encourages vendors to offer cash discounts which will be made part of the RFP evaluation process/award criteria. Net 30 days will apply if payment terms are not stated.

The District will not process pre-payments on any portion of the purchase agreement amount pursuant to Washington State Law.

15. FREIGHT TERMS

Materials and services shall be delivered F.O.B., freight prepaid and allowed, to the District's warehouse, 2419 Stapleton Road, Vancouver, Washington 98661, or to any district school or public entity located in the Southwest Washington. The method of shipment shall be consistent with the nature of the products, services and/or hazards of transportation.

INSTRUCTIONS TO BIDDERS

1. PROPOSER RESPONSIBILITY

Proposers requiring clarifications on any of the requirements of this Request for Proposal may submit their questions in writing, or emailed (david.hurt@vansd.org), to the Attn: Dave Hurt – Purchasing Manager at P.O. Box 8937, Vancouver, Washington 98668-8937. The District intends to share all questions and related responses equally with all known parties via an addendum, if necessary. The District will not be responsible for any error or omission in the bidder's response.

The District will post all RFP documents and addenda on the District's purchasing webpage at <https://vansd.org/fiscal-services/purchasing/>. The failure or omission by the bidder to receive or examine any document, form, addendum, and become acquainted with existing conditions shall not relieve the bidder from obligation with respect to his proposal or to any ensuing purchase agreement.

2. DEFINITIONS

The following definitions are enclosed for clarification of the parties involved:

A. District

Vancouver School District No. 37, Evergreen School District, and Battle Ground School District, political subdivisions of the State of Washington, hereinafter designated "District".

B. Proposer

Manufacturer or distributor submitting a proposal to the District, hereinafter designated "vendor", "proposer", or "bidder".

C. Awarded Vendor or Successful Bidder

Manufacturer, distributor, or bidder who is considered the apparent successful bidder as determined by the District for the goods, services, and/or products requested under this Request for Proposal.

D. Purchase Agreement

An agreement between the District and the awarded vendor to supplied the goods, services, and/or products specified in these Request for Proposal documents. Any award/purchase agreement made by the District shall be made in the form of a purchase order and it shall become evidence of the terms and conditions of this bid.

3. RFP SUBMISSION

Bidders are responsible for providing pricing information and terms of sale as part of their sealed proposal. Envelopes containing proposals must be sealed, marked on the upper left hand corner with the name and address of the bidder and addressed to:

**Vancouver School District No. 37
Attn: Purchasing Department – BID #2024-007
PO Box 8937 (2901 Falk Road, 98661)
Vancouver, Washington 98668-8937**

Bidders submitting proposals on alternate products and/or terms from those specified by the District in these RFP documents shall submit with their sealed proposal cut sheets, photos, samples, and/or full descriptions of the proposed alternate products and/or terms. The District will make the determination as to whether the alternate products and/or terms will be accepted for further evaluation and award. If terms of sale are not included, the District shall make an award to the best advantage of the District. The District's decision shall be final.

Proposals must be received not later than the designated date and time at the specified location as stated in these RFP documents. All proposals received after the designated closing time, whether delivered in person or mailed, will not be considered and will be returned to the bidder unopened.

During the open bidding period, bidders may be advised by addenda which modifies or clarifies the RFP documents by additions, deletions, changes, or modifications. Receipt of each addendum shall be considered a part of the RFP documents. Failure to acknowledge receipt of addenda may invalidate a proposal as incomplete. The District will not be responsible for the interpretation of RFP documents or for information obtained in any other manner than through the media of District issued addenda.

All proposals shall be made upon bid forms and RFP format supplied by the District and in no other manner unless specifically requested by the District. **Proposals must be submitted complete as stated in these RFP documents and signed by an authorized representative of the bidder. By such signature, the bidder agrees to strictly abide by the terms, conditions and specifications stated in these RFP documents.** Incomplete and unsigned proposals will be rejected. Faxed or electronically submitted bids will not be accepted. All proposals shall be deemed final, conclusive, and irrevocable.

The District reserves the right to reject any and/or all proposals and to waive any irregularities and/or any informalities in any proposal and/or in the solicitation process, except those contrary to law.

The quality of the proposal submitted by a bidder will be viewed as a basic indication of a bidder's general capability and technical competence. Quality will be interpreted as completeness, accuracy, compliance with the Request for Proposal documents, and the organization and conciseness of descriptive text material. Proposals which do not comply with the Request for Proposal documents may be eliminated from further consideration.

4. RFP WITHDRAWAL OR MODIFICATION OF RFP

Changes to the bidder's proposal may be made prior to submittal with the changes or modifications initialed in blue ink by the bidder's representative. At any time prior to the date and time set for RFP

opening, the bidder may, upon written request, withdraw their proposal. After the RFP opening, no proposal shall be altered or amended. Negligence in preparing a proposal does not give a bidder justification to withdraw their proposal after the opening. The District may allow a proposal to be withdrawn if the bidder demonstrates that they miscalculated proposal prices.

5. RFP REJECTION

The District reserves the right to reject any and all proposals received as a result of this Request for Proposal. Subsequent procurement, if any, will be in accordance with appropriate legal procedures for the State of Washington. Noncompliance with the conditions of this RFP may result in disqualification of the offending bidder. The District reserves the right to determine compatibility of each proposal to specific requirements outlined in this Request for Proposal.

6. INTERPRETATION OR CORRECTION OF REQUEST FOR PROPOSAL DOCUMENTS

Bidders shall promptly notify the District of any ambiguity, inconsistency, or error which they may discover upon examination of the RFP documents. By submission of a proposal, the bidder attests that their understanding of the proposed program; including products, services, and procedures, is adequate and that the bidder's price is sufficient to cover the intent of the program. Except for District initiated changes, submission of proposal shall attest to the bidder's intention to maintain costs within the proposal price. Submission of proposal shall attest that the bidder found the documents to be of sufficient quality on which to affix their price and on which the project may be accomplished. Indication on the proposal form that the bidder has received all addenda shall attest that the bidder has received opportunity for clarification and that any requested clarification has also been received.

An interpretation, correction or change of the RFP documents will be made by written addenda. Interpretations, corrections, or changes of the RFP documents made in any other manner will not be binding and bidders shall not rely upon such interpretations, corrections and changes.

7. REQUEST FOR PROPOSAL OPENING

All proposals will be opened in public at the time and place specified. All bidders and other interested parties are invited to be present; however, only the names of the bidders will be announced at the time of the opening. Once the proposals are opened, participating bidders will be allowed to review any/all proposals received. Upon completion of the RFP opening, all proposals become the property of the District and, except for purposes of evaluation, shall not be released or otherwise distributed until after the District completes the evaluation and issues its notice of intent to award. After the Board of Director's award approval, all proposals will become a matter of public record.

8. RESPONSIVE AND RESPONSIBLE OF BIDDER

Responsive: The district will consider all the material submitted by the bidder, and other evidence it may obtain otherwise, to determine whether the bidder is in compliance with the terms and conditions set forth in this RFP.

Responsible: In determining the responsibility of the bidder, the District may consider:

- The ability, capacity and skill to provide the required products and/or service requested.
- The character, integrity, reputation, judgment, and efficiency of the awarded vendor.

- Financial resources to provide the required products and/or service in the time frame specified.
- The quality and timeliness of performance on previous purchase agreements with the District and other agencies, including, but not limited to, the effort necessarily expended by the District and other agencies in securing satisfactory performance and resolving claims.
- Other information having a bearing on the decision to award the purchase agreement.

9. REQUEST FOR PROPOSAL AWARD

Awards, if any, will be made to the most responsive and responsible bidder whose proposal is evaluated by the District to best fulfill the District's requirements as described in these RFP documents. Awarded vendor will be notified by the Purchasing Office following approval by District Board of Directors. The District reserves the right to reject any and all proposals, to waive any and all informalities, and the right to disregard all non-conforming, non-responsive, or conditional responses. In addition to evaluating proposals, the District may conduct such investigations as it deems necessary to assist in the evaluation of any proposal and to establish the qualifications and financial ability of a bidder to supply products and/or services to the District's satisfaction. All proposals that pass the initial compliance review shall be evaluated in accordance with the evaluation criteria set forth in this Request for Proposal. Any post-bid discussions, interviews, demonstrations and award will be based upon the District having completed the evaluation process and scoring each proposal using the evaluation criteria published in this Request for Proposal. The District reserves the right to award as specified under this RFP or any of the alternate proposals, whichever is in the best interest of the District.

10. COSTS INCURRED IN RESPONDING

All costs related directly or indirectly to preparation of a response to this Request for Proposal, including oral presentations, which may be required by the District to supplement and/or clarify a proposal, shall be the sole responsibility of the bidder.

11. WASHINGTON STATE TAX RATE

The District is required to pay Washington State Sales Tax for all goods and services purchased under this Request for Proposal at a rate of 6.5% plus any applicable local sales tax which will vary throughout the State of Washington, 1.9% for Vancouver WA, for a total of 8.4%. The District will consider the combined sales tax rate as part of the RFP evaluation. Prospective bidders shall not include sales tax as part of the base unit price quoted; rather the sales tax shall be treated as an extension and evaluated separately.

12. DEBARMENT AND SUSPENSION

Bidder certifies by submission of a proposal that to the best of their knowledge/belief its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded for the award of purchase agreements by a Federal and/or Washington State governmental agency or department. Further, bidder certifies that they are not presently indicted for or have not within a three-year period preceding this Invitation to Bid, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction or purchase agreement. Bidders are encouraged to show evidence they are not part of the Excluded Parties List System at <https://www.sam.gov/portal/SAM/#1> by printing the EPLS Results Screen for their business name and

submitting a copy with their bid. If a bidder is unable to certify such information, the bidder shall submit an explanation of why certification cannot be provided. Such information will be used to determine whether the bid shall be deemed responsive. If it is later determined that the bidder knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this purchase agreement for default.

If a bidder is unable to certify such information, the bidder shall submit an explanation of why certification cannot be provided. Such information will be used to determine whether the bid shall be deemed responsive. If it is later determined that the bidder knowingly rendered an erroneous certification, in addition to any other remedies available to the District, the District may terminate this transaction for default.

13. CONFIDENTIAL INFORMATION

Bidder must clearly identify as “Confidential” any pages in the bid containing valuable formula, designs, drawings, and research data claimed to be exempt from public disclosure under RCW 42.56.210, along with a statement of the basis for such claim of exemption. Failure to so label information as “Confidential” or to timely respond after notice of request for public disclosure has been given shall be deemed a waiver by the submitting bidder of any claim that such materials are, in fact, so exempt.

14. INSURANCE/FEEES

The awarded vendor shall maintain insurance adequate to protect the District from claims of damages for bodily injury, including death, and damage to property, which may arise from operations under the purchase agreement and/or product liability. Failure to furnish such evidence may be considered default of the awarded vendor. Performance under this purchase agreement shall not commence until such proof has been filed with the District. The awarded vendor shall be required to file with the District certificates and endorsements of such insurance coverage for at least these minimum amounts during the life of any resulting purchase agreement:

1. Comprehensive General Liability, Bodily Injury and Property Damage Liability, including Premise and Operations, Independent Contractors, Protective Liability, Completed Operations and Products, Contractual, Combined Single Limit of at least \$1,000,000 per occurrence with a per project aggregate limit of at least \$2,000,000.
2. Comprehensive Automobile Liability, Bodily Injury and Property Damage Combined Single Limit of at least \$1,000,000.
3. Worker’s Compensation: The awarded vendor shall purchase and maintain insurance for claims under workers’ compensation, disability benefits, and other similar employee benefit acts in accordance with the State of Washington statutory amount.

Terms and issues relating to insurance and fees will be identified as part of the evaluation phase of this project and made part of the purchase agreement. The awarded vendor certifies that adequate comprehensive general liability, motor vehicle, worker’s compensation and product liability insurances are current and will not expire or be cancelled during the term of this purchase agreement. Additional insured endorsement: Purchase agreement’s insurance carrier will be required to provide a copy of a Certificate of Insurance to the District naming the District as co-insured.

15. BUSINESS DOCUMENTS

Pursuant to RCW 39.06, the bidder shall be registered and licensed as required by the laws and regulations of the State of Washington, including but not limited to RCW 18.27. The awarded vendor will be responsible for all applicable business related taxes, fees, and licenses which are required to conduct business in the State of Washington, Clark County, and the City of Vancouver, Washington. The bidder agrees that if awarded a purchase agreement as a result of this Invitation to Bid, the bidder agrees to full compliance with all applicable local, state or federal laws and regulations and agrees to indemnify and defend the District against any loss, cost, liability or damage, including reasonable attorney's fees, if the bidder is in violation of this paragraph.

16. STANDARD OF SERVICES

The bidder warrants all products, supplies, and services performed as a result of this Request for Proposal shall be made in a professional manner, unless the means or methods of performing a task are specified elsewhere in this purchase agreement. Awarded vendor shall employ methods that are generally accepted and used in the industry, in accordance with industry standards. District's authorized representatives shall have access to and the right to inspect the service records at all times. Defective product or services shall be corrected at awarded vendor's expense.

17. PROTEST PROCEDURES

Protests may be made only by bidders who submitted a response to the solicitation document and who have participated in a debriefing conference. Bidders will be given three (3) business days after the apparent successful bidder is announced to provide a written request for a debriefing. Upon completing the debriefing conference, the bidder is allowed three (3) business days to file a protest of the acquisition with the RFP Coordinator. Protests must be received by the RFP Coordinator no later than 5:00 PM, local time, in Vancouver, Washington on the third business day following the debriefing. Protests may be submitted by e-mail or facsimile, but must then be followed by the document with an original signature.

Bidders protesting this procurement shall follow the procedures described below. Protests that do not follow these procedures shall not be considered. This protest procedure constitutes the sole administrative remedy available to bidders under this procurement.

All protests must be in writing, addressed to the RFP Coordinator, and signed by the protesting party or an authorized Agent. The protest must state the RFP number, the grounds for the protest with specific facts and complete statements of the action(s) being protested. A description of the relief or corrective action being requested should also be included.

Only protests stipulating an issue of fact concerning the following subjects shall be considered:

- A matter of bias, discrimination or conflict of interest on the part of an evaluator;
- Errors in computing the score;
- Non-compliance with procedures described in the procurement document or Vancouver School District policy.

Protests not based on procedural matters will not be considered. Protests will be rejected as without merit if they address issues such as: 1) an evaluator's professional judgment on the quality of a proposal, or 2) the District's assessment of its own and/or other agencies needs or requirements.

Upon receipt of a protest, a protest review will be held by the District Purchasing Office. The Purchasing Manager will consider the record and all available facts and issue a decision within five (5) business days of receipt of the protest. If additional time is required, the protesting party will be notified of the delay.

In the event a protest may affect the interest of another bidder that also submitted a proposal, such bidder will be given an opportunity to submit its views and any relevant information on the protest to the RFP Coordinator.

The final determination of the protest shall:

- Find the protest lacking in merit and uphold the District's action; or
- Find only technical or harmless errors in the District's acquisition process and determine the District to be in substantial compliance and reject the protest; or
- Find merit in the protest and provide the District options which may include:
 - o Correct the errors and re-evaluate all proposals, and/or
 - o Reissue the solicitation document and begin a new process, or
 - o Make other findings and determine other courses of action as appropriate.

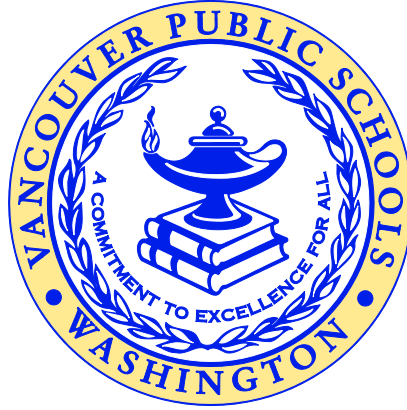
If the District determines that the protest is without merit, the District will enter into a contract with the apparent successful bidder. If the protest is determined to have merit, one of the alternatives noted in the preceding paragraph will be taken. The outcome and decision of this protest procedure are final.

18. COOPERATIVE REQUEST FOR PROPOSAL

The Vancouver School District has prepared this Request for Proposal to procure Athletic Clothing and Supplies as cooperative in nature to meet the requirements of all K-12 school districts and other public entities in the Southwest Washington/Portland Metro area. Each school district or public entity that chooses to participate or access this purchase agreement will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal issues. Interlocal agreements shall be submitted in triplicate to the Vancouver School District's purchasing office for execution by the District's Board of Directors.

Terms of this Request for Proposal shall empower any school district or public entity to establish a purchase agreement with the awarded vendor directly in order to meet the specific needs of their district or entity without any notice or involvement with the Vancouver School District or its representatives. The Vancouver School District will not require any fee for service to access this Bid/purchase agreement.

To meet Washington State bidding requirements, the District will advertise this Request for Proposal in local newspaper, the Columbian and the District web page.



VANCOUVER SCHOOL DISTRICT #37

ATHLETIC CLOTHING AND SUPPLIES

REQUEST FOR PROPOSAL #2024-007

GENERAL SPECIFICATIONS

GENERAL SPECIFICATIONS

1. Purpose and Intent: The purpose of this RFP is to solicit competitive responses and establish convenience contracts for the purchase of athletic clothing and supplies. The intent is to award convenience contracts for major manufacturer athletic uniforms and supplies which will allow district schools and coaches to work directly with the awarded distributor(s) for the brand/style of uniform that best meets each individual school's requirements.

The convenience contract will cover the complete manufacturer's product line for team competition and practice uniforms, uniform accessories, and individual protective gear including helmets. Uniforms are intended for use by high school and middle school team sports to including baseball, basketball, football, soccer, softball, track, volleyball and other team sports. This bid will not cover t-shirts, coaches apparel, club and student body apparel, PE or playground equipment, athletic or playground balls, sports medicine, or athletic field equipment.

A convenience contract will allow schools and coaches to purchase an unknown quantity and dollar amount from a manufacturer's athletic uniform and/or protective gear product line through an authorized manufacturer distributor at a specified discounted price. An authorized manufacturer distributor shall mean a distributor authorized by a manufacturer to market and sell a manufacturer's full and complete athletic uniform product line(s).

2. Contract Period: The District intends to award convenience contracts to meet District requirements for the 2024-2025 school-year with the option to extend for four (4) additional one year periods which would extend the award to a five (5) year period. The convenience contracts will commence, with Vancouver School District Board approval, on September 1, 2024. The District shall reserve the right to extend any single and/or all convenience contracts under this bid and further reserve the right to re-bid any single and/or all convenience contracts, whichever maybe in the best interest of the District.

Prior to the anniversary date the District will send an "Agreement to Extend Existing Convenience Contract" to those distributors awarded a convenience contract. This renewal notice will serve to acknowledge the distributor's consent to honor the awarded convenience contract(s) for the next one year period. A distributor may cancel their convenience contract(s) at any time during the five year contract upon providing a written 30-day notice to the District. All orders "in the works" must be honored and completed to the satisfaction of the ordering district/school. Award of any cancelled contract may be re-bid or awarded to the next lowest responsible bidder, whichever is in the best interest of the District.

3. Manufacturer Product Lines: The District has identified seven (7) manufacturers of athletic uniforms from which the district's schools may purchase athletic uniforms through this RFP. It is the intention of the District to award each manufacturers complete product line separately to the most responsible bidder conforming to this RFP. Bidders may offer bids on any one or all of the manufacturer product lines listed.

4. Purchase Price: The purchase price will be established by a bidder offering a percentage discount (or markup) to the most current manufacturer's published catalog and/or dated price list. The percentage of discount must include all athletic uniforms and protective gear listed in the manufacturer's catalog(s). The manufacturer and/or awarded distributor may exclude specified products at the time of bid opening. The discount may be based on a tiered purchase dollar amount; multiple discounts for varying quality or type of product, or a single discount for the entire product line.

Evaluation of proposals will include discount offered, shipping and handling charges, up-charges, and other evaluation criteria listed in these RFP documents. Embroidery, screen printing, and logo artwork will not be covered under this RFP except where these services are included with the purchase price of an athletic uniform.

The discount offered at the time of RFP opening must remain firm throughout the five (5) year contract; however, the distributor will be allowed to introduce the next sequentially dated manufacturer's catalog and/or price list upon publication. The distributor will be responsible for providing the most current manufacturer catalogs and/or price lists to the District. In the absence of the most current catalog and/or price list, the price stated in the catalog and/or price list in hand shall stand until current pricing is provided.

5. Form of Payment: The successful vendor shall submit invoices for services and product to the Vancouver School District, Attn: Accounts Payable, PO Box 8937, Vancouver WA 98668. Payment will not be prepaid or made in advance of receipt of the services or product.

The Vancouver Public Schools utilizes both the purchase order and procurement card methods of ordering, receiving, and payment for supplies and equipment. **The District business model is based upon utilizing procurement card for most, if not all, purchases under this RFP. Bidders must provide all the terms, conditions, and cost for the utilizing credit card services.**

6. Ordering Process, Documentation, & Delivery: It will be the responsibility of the District to communicate to the distributor the finished product in terms of quantity, style, color, lettering, numbering, trim, sizes, and requested delivery date. It will be the responsibility of the distributor to provide the district/school with a written "Quotation" which details the manufacturer, manufacturer's product number, quantity, list price from the most currently catalog and/or price list, percentage discount, discounted price, and total cost. Each athletic uniform item must be listed and priced separately. Add-ons such as lettering, numbers, trim must be listed and priced separately.

7. Local Representation: For the convenience and customer service to school districts located in the Southwest Washington/Portland Metro area, preference will be given to distributors providing local representation. The representative's name, address, telephone numbers, fax number, and email address must be provided at the time of RFP opening. If the bidder does not offer local representative, the bidder will be required to describe how the company will provide customer service to the District.

Distributors must respond to a District's inquiries for a quotation and/or assistance within three (3) business days. If the level of customer service provided by a distributor/representative is not acceptable; the District shall have the option to contact a secondary distributor for the desired manufacturer product. Ultimately, the contract administrator shall have the option to cancel any and/or all convenience contracts awarded a distributor where the desired level of customer service is not being met and reassign any and/or all convenience contracts in the best interests of all school districts.

8. Warranties: Vendor warrants that all clothing and supplies provided under this RFP shall conform to specifications herein and are fit for the purpose for which such clothing and supplies are ordinarily employed. All clothing and supplies purchased under this RFP must meet all federal and state standards, regulations, and rules to include; but not limited to: The National Operating Committee on Standards for Athletic Equipment (NOCSAE), Washington Interscholastic Activities Association (WIAA), National Federation of High School Associations (NFHS), and the National Collegiate Athletic Association (NCAA).

9. Manufacturer Product Lines: The District is requesting proposals on the following manufacturer uniform and protective gear product lines only. This RFP will not cover t-shirts, coach's apparel, club and student body apparel, PE or playground equipment, athletic or playground balls, sports medicine, or athletic field equipment.

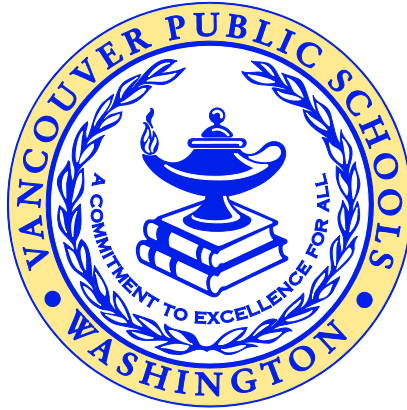
Adidas USA
Alleson Athletic
All-Star Sports
Rawlings Group

Riddell-All American
Schutt Sports
Wilson

10. Award Criteria: Award will be made to the most responsive and responsible bidder(s) whose offer(s) is in the best interest of the District in which pricing shall not be the sole determining factor for award. Award will be based upon weighted evaluation factors to include:

	Description	Points
1	Discount off Manufacturer List Price	50
2	Local Representation and customer service	30
3	Manufacturer Authorized Distributorship	5
4	Payment methods and invoicing procedures	5
5	Warranty and warranty assistance	10
		100

The final evaluation may also include requests for additional information. Any distributor or manufacturer submitting a proposal for a manufacturer's product line, absent of any competitive bid(s), will be awarded without further evaluation providing all requirements of this RFP are met. Any offer not meeting the RFP requirements as stated in these documents will be eliminated from further consideration. The quality and performance of previously awarded convenience contracts with the District will be considered part of the evaluation.



VANCOUVER SCHOOL DISTRICT #37

ATHLETIC CLOTHING AND SUPPLIES

REQUEST FOR PROPOSAL #2024-007

SIGNATURE PAGE & DOCUMENTATION

SIGNATURE PAGE

**Vancouver School District #37
RFP No. 2024-007 – Athletic Clothing and Supplies**

FROM: (Company) _____
(Address) _____
(City, State, Zip Code) _____

TO: VANCOUVER SCHOOL DISTRICT #37

The undersigned agrees to the terms and conditions stated in these Request for Proposal documents. **Objection to terms and conditions set forth in these documents have been noted and submitted in written as part of the sealed package.**

Under the penalties of perjury of the State of Washington, we make the following certifications and assurances as a required element of our Bid. We affirm the truthfulness of these facts and acknowledge our current and continued compliance with these certifications and assurances as part of our bid and any resulting purchase agreement with the District.

1. The undersigned certifies that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; that this bid has not been knowingly disclosed prior to the opening of bids of any other bidder or competitor; that the above statement is accurate:
2. We declare that all answers and statements made in the bid are true and correct.
3. We certify that the prices and/or cost data contained in our bid: (a) have been determined independently, without consultation, communication or agreement with others for the purpose of restricting competition, and (b) have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before purchase agreement award, except to the extent that we have joined with other individuals or organizations for the purpose of preparing and submitting a joint bid or unless otherwise required by law.
4. Our Bid is a firm offer for a period of 120 days following receipt, and it may be accepted by the District without further negotiation (except where obviously required by lack of certainty in key terms) at any time within the 120-day period. In the case of a protest, our Bid will remain valid for 210 days or until the protest is resolved, whichever is later.
5. We have not been assisted by any current or former District employees whose duties relate (or did relate) to this procurement and who assisted in other than his or her official, public capacity.

If there are any exceptions to these assurances or we have been assisted, we will identify on a separate page attached to this document each individual by: (a) name, (b) current address and telephone number, (c) current or former position with the District, (d) dates of employment with the District, and (e) detailed description of the assistance provided by that individuals.

6. We acknowledge that the District will not reimburse us for any costs incurred in the preparation of our bid. All bids become the property of the Vancouver School District and we claim no proprietary right to the ideas, writings, items or samples.

7. We acknowledge that if awarded a purchase agreement with the District, we are required to comply with all applicable state and federal civil rights and other laws. Failure to comply may result in contract termination. We agree to submit additional information about our nondiscrimination policies, at any time, if requested by the District.

8. We made no attempt, nor will make any attempt, to induce any other person or firm to submit, or not submit, a bid for the purpose of restricting competition.

9. We acknowledge and authorize the District to conduct a financial assessment and/or background check of our organization if they consider such action necessary or advisable.

10. We acknowledge our obligation to notify the District of any changes in the certifications and assurances above.

DATE: _____

BY: _____
Signature

Title

Name (Print/Type)

E-MAIL: _____

TELEPHONE: _____

FAX: _____

During the open bidding period, bidders may be advised by addenda which modifies or clarifies the Bid documents by additions, deletions, changes, or modifications. Receipt of each addendum shall be considered a part of the bid documents. Failure to acknowledge receipt of addenda may invalidate a bid as incomplete.

Acknowledge Receipt of Addendum

Addendum #1 _____	Date: _____
Addendum #2 _____	Date: _____
Addendum #3 _____	Date: _____
Addendum #4 _____	Date: _____
Addendum #5 _____	Date: _____

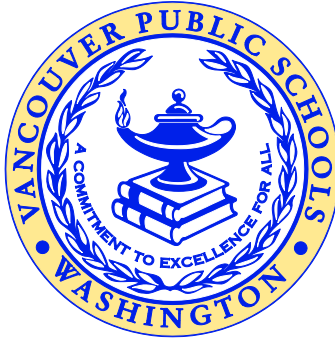
The District encourages bidders to offer cash discounts which will be utilized in the bid evaluation and award criteria and ensure prompt payment of contractor invoices. Net 30 days will apply if payment terms are not stated:

Terms of payment/discounts allowed _____ % _____ days/net _____ days

The Vancouver School District will annually review pricing and the performance of the awarded vendor prior to renewal of each optional year. Please indicate all optional years in which the bidder agrees, per the terms and conditions of this Invitation to Bid, to renew this purchase agreement if offered by the District.

Renewal of Optional Year Two (2025-2026 School Year)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Renewal of Optional Year Three (2026-2027 School Year)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Renewal of Optional Year Four (2027-2028 School Year)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Renewal of Optional Year Five (2028-2029 School Year)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

For the purpose of evaluation bidder must submit one original proposal marked “Original” and three (3) additional proposal copies marked “Copy”



Vancouver School District #37
Bid 2024-007 – Athletic Clothing and Supplies

Cooperative Purchasing Agreement

RCW 39.34 allows cooperative purchasing between public agencies in the State of Washington. The Vancouver School District has prepared this Request for Proposal to procure Athletic Clothing and Supplies to meet the requirements of all public K-12 school districts and other public entities in the Southwest Washington/Portland Oregon Metro area. Each school district or public entity that chooses to participate or access this purchase agreement will be required to execute an Intergovernmental Cooperative Purchasing Agreement with the Vancouver School District to satisfy legal issues. Interlocal agreements shall be submitted in triplicate to the Vancouver School District's purchasing office for execution by the District's Board of Directors.

Terms of this Request for Proposal shall empower any school district to establish a purchase agreement with the awarded vendor directly in order to meet the specific needs of their district without any notice or involvement with the Vancouver School District or its representatives. The Vancouver School District will not require any fee for service to access this proposal/purchase agreement.

Per the terms and conditions of this purchase agreement, the bidder will allow school districts and other public entities to participate in the purchase of Athletic Clothing and Supplies under this Request for Proposal.

(___) Yes, bidder will have the opportunity to review ability to perform/deliver to requesting public school districts or public entities prior to commencement of services.

(___) No, bidder will not allow cooperative purchasing under this Request for Proposal.

Bidder: _____

Representative: _____

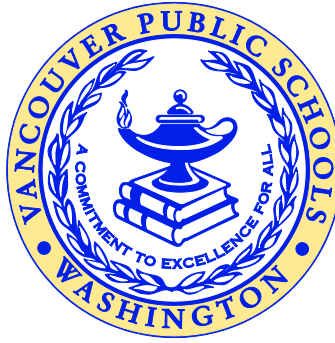
Signature: _____

DEBARMENT CERTIFICATION

CERTIFICATION REGARDING DEBARMENT

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the next page in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions", without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



**Vancouver School District #37
Bid 2024-007 – Athletic Clothing and Supplies**

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

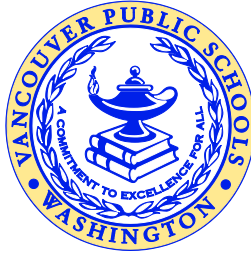
Organization Name

PR/Award Number or Project Name

Name and Title(s) of Authorized Representative

Signature(s)

Date



Vancouver School District #37
Proposal 2024-007 – Athletic Clothing and Supplies

CERTIFICATION REGARDING LOBBYING

**CERTIFICATION FOR CONTRACTS, GRANTS, AND COOPERATIVE
AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated-funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of congress, or an employee of a member of congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal-appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or an employee of a member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

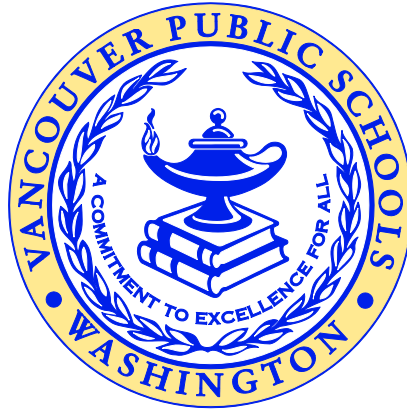
Company: _____

Certified by: _____

Title: _____

Signature: _____

Date: _____



VANCOUVER SCHOOL DISTRICT #37

ATHLETIC CLOTHING AND SUPPLIES

REQUEST FOR PROPOSAL #2024-007

PROPOSAL FORM

Bidder Information (Manufacturer/Distributor)

1. Distributor's Home Office Information:

Company Name: _____
Address: _____
City/State/Zip: _____
Website: _____
Email Address: _____

Is this company a: Manufacturer /___/ or Distributor /___/

2. Distributor's Local Representative Information for Southwest Washington:

Representative: _____
Address: _____
City/State/Zip: _____
Email Address: _____
Website: _____

How long has this representative been with the company: _____

How long has this representative been in the Athletic/Sports business: _____

On a separate sheet of paper, provide a detailed response to each of the questions listed. Please number your responses:

3. If your company does not have a local representative for the Southwest Washington area, describe how your company will provide the customer service to all school districts in the Southwest Washington/Portland Oregon Metro area as detailed in paragraph #7 in the General Specifications section..

3b. What assistance will your company provided for warranty work and/or replacement of damage, defective, or poor workmanship of a product.

3b. How will your company provide assistance in sizing and customizing of uniforms

4. Describe how will your company's ordering, documentation, and delivery process works when processing an order as detailed in paragraph #6 in the General Specifications section.

4a. Do you agree to the following condition: Distributors must respond to a District's inquiries for a quotation and/or assistance within three (3) business days. If the level of customer service provided by a distributor/representative is not acceptable; the District shall have the option to contact a secondary distributor for the desired manufacturer product. Ultimately, the contract administrator shall have the option to cancel any and/or all convenience contracts awarded a distributor where the desired level of customer service is not being met and reassign any and/or all convenience contracts in the best interests of all school districts.

5. Does your company provide an online catalog/ordering system?

5a. Can the online ordering system display manufacturer list price and contracted price offered under this bid.

5b. Can the online ordering system accepts procurement (credit) cards and/or purchase orders for placement of orders. Are there limitations for procurement card orders or purchase order.

5c. Describe you company's invoicing/documentation procedures for orders placed online and by purchase order

5d. What are the terms and conditions for payment with a procurement card and/or purchase order.

5e. Can the online ordering system accommodate multiple users at multiple locations.

5f. Will your company offer staff training and training aids for the online ordering system.

6. How long has your company been an athletic uniform & equipment distributor and/or manufacturer. Is athletic uniform and equipment the primary market or focus of your company's business. Does your company offer other unrelated products and services as well.

7. Are you licensed and registered to do business in the State of Washington.

8. The District is required to pay Washington State Sales Tax for all goods and services purchased under this Invitation to Bid, including online purchases, at a rate of 6.5% plus 2.2% for Vancouver WA, for a total of 8.7%. Are you registered with the Washington Department of Revenue to collect and submit Washington State sales tax.

9. What shipping and handling charges apply to uniforms and protective equipment shipped to the Southwest Washington/Portland Metro area from your company. Please note all exceptions in terms of weight, size, and express delivery.

Manufacturer and Product Information

The following information must be provided for each manufacturer athletic uniform and/or protective equipment product line for which your company will submit a bid. (This form maybe copied)

1. Manufacturer: _____

2. Athletic Uniform or Protective Equipment Product Line or Title: _____

3. Which team sport(s) does this product line cover:

Baseball /___/
Basketball /___/
Soccer /___/
Track /___/
LaCrosse /___/
Golf /___/
_____/___/
_____/___/

Softball /___/
Football /___/
Volleyball /___/
Swimming /___/
Field Hockey /___/
Tennis /___/
_____/___/
_____/___/

4. Purchase price (Bid Price) will be determined by referencing:

4a. Manufacturer Catalog with List Pricing /___/

(A copy of the most current catalog must be included with your proposal)

Catalog Title: _____

Catalog Published Date: _____

OR

4b. Manufacturer Catalog and a “Pricer” or “Price List” /___/

(A copy of the most current catalog & pricer must be included with your proposal)

Catalog Title: _____

Catalog Published Date: _____

Pricer Title: _____

Pricer Published Date: _____

OR

4c. URL to District pricing /___/

(A link to the URL with pricing must be included with your proposal)

URL: _____

5. Percentage Discount or Markup being offered to the published catalog price, pricer, or URL stated in Item #4:

Discount: _____%

Markup: _____%

Set Price: _____

Please note any/all terms and conditions that apply to the discount or markup being offered:

6. Authorized Manufacturer Distributor: Is your company recognized by the above named manufacturer as an authorized distributor for the manufacturer's product line being offered. Bidder is required to submit documentation from the manufacturer which authorizes your company to sale the manufacturer's products.

7. Bidder is to note all exceptions and/or items that will not be covered under this offer. If no exceptions are noted, the district will assume all products listed in the catalog are discounted per this offer.

VPS -Schools 2023-2024

Elementary Schools

110	ANDERSON 2215 NE 104 th St. 98686	Nichole Reinfeldt Denisse Barba, Kevin Coffey	Alysia Esquivel Ivette Vazquez	1504 1502	313-1500 F-313-1501
132	CHINOOK 1900 NW Bliss Road 98685	Patrick Conners AJ Brown (Amos)	Amy Surface Mary Lies	1602 1603	313-1600 F-313-1601
127	EISENHOWER 9201 NW 9 th Ave. 98665	Mark Jordan Nick Davies	Jennifer Chipman Denise Bratton	1702 1703	313-1700 F-313-1701
134	FELIDA 2700 NW 119 th St. 98685	Casey Greco Doug Warner	Katie Hinton Amy J. Peterson	1752 1753	313-1750 F-313-1751
111	FRANKLIN 5206 Franklin St. 98663	Woody Howard	Tammy Vermeire Kalyn Parmenter	1852 1853	313-1850 F-313-1851
112	FRUIT VALLEY 3410 NW Fruit Valley Road 98660	Matt Fechter	Maria Chavarria-Romo Kristen Stockwell	1902 1903	313-1900 F-313-1901
113	HARNEY 3212 E. Evergreen Blvd. 98661	Steve Stoll Martin Campos	Lily Valencia Aracely Rodriguez	2003 2002	313-2000 F-313-2001
114	HAZEL DELL 511 NE Anderson Rd. 98665	Lisa Reed Marjorie McCluer	Daniel Rodriguez Shari Capson	2052 2053	313-2050 F-313-2051
115	HOUGH 1900 Daniels St. 98660	Jessica Graham	Emily Goodpaster Michelle Huntington	2102 2103	313-2100 F-313-2101
129	KING 4801 Idaho St. 98661	Melle Soles, Yvonne Romero Kendra Yamamoto	Jacqueline Bahena Lisa Eddy	2202 2203	313-2200 F-313-2201
116	LAKE SHORE 9300 NW 21 st Ave. 98665	Anna Supplee	Teri Oenning Angele Groves	2252 2253	313-2250 F-313-2251
118	LINCOLN 4200 Daniels St. 98660	Sarita Williams Harrison Bardo	Andrea Givens Rebecca Kramer	2302 2303	313-2300 F-313-2301
119	MARSHALL 6400 MacArthur Blvd. 98661	Mandie Greene Erick Hoffarth	Sharon Boyd Vickie Colpron	2402 2403	313-2400 F-313-2401
120	MINNEHAHA 2800 NE 54 th St. 98663	Travis Boeh Marjorie McCluer	Dee Lassiter Brooke Hammitt	2502 2503	313-2500 F-313-2501
121	OGDEN 3200 NE 86 th Ave. 98662	Matthew Kauffman Kelly Mainka, Nick Davies	Graciela Quinto-Alfaro Sandra Zendejas	2552 2553	313-2550 F-313-2551
131	ROOSEVELT 2921 Falk Road 98661	Jill MacKenzie Jennifer Campos	Linda Smedley Aurora Tapia Garcia	2602 2603	313-2600 F-313-2601
135	RBG 8408 Ne 25 th Ave	Sarah Flynn	Anayelli Coronel Nadia Robinson	3102 3103	313-3100 F-313-3101
130	SACAJAWEA 700 NE 112 th St. 98685	Travis Bond Kevin Coffey	Stephanie Seley Monica Douglas	2752 2753	313-2750 F-313-2751
123	SALMON CREEK 1601 NE 129 th St. 98685	Heath Angelbeck Harrison Barbo	Joanna Willman Cristy Ortega	2802 2803	313-2800 F-313-2801
126	TRUMAN 4505 NE 42 nd Ave. 98661	Lee Gunter Connie Hogan	Elizabeth "Lizz" Pulido Karla Rodriguez	2902 2903	313-2900 F-313-2901
136	VITA 1111 Ft. Vancouver Way 98663	Jennifer Blechschmidt	Teresa Luse Leah Sweeney	5002 5003	313-5000 F-313-5001
124	WALNUT GROVE 6103 NE 72 nd Ave. 98661	Katie Arkoosh Sondra Pamiroyan, Jordan Massinger	Bree Hines Kathy Franklin	3002 3003	313-3000 F-313-3001
125	WASHINGTON 2908 S St. 98663	Stoney Myers	Kathy Martindale Tania Thornton	3052 3053	313-3050 F-313-3051

Middle Schools

245	ALKI 1800 NW Bliss Rd. 98685	Mark Cain Alyssa Alvord, Scott Sartorius/AD	Fawn McKay Kelly Newcomb	3202 3204	313-3200 F-313-3201
246	DISCOVERY 800 E. 40 th St. 98663	April Whipple, Jennifer Holm Katie Ronning, Brian Dunlap-Dean	Emily Janke Carie Hitchcock	3302 3306	313-3300 F-313-3301
244	GAISER 3000 NE 99 th St. 98665	Esteban Delgadillo Paul Lewis, Katherine Howard	Terii Kahele Christina Pierce	3403 3402	313-3400 F-313-3401
243	JASON LEE 8500 NW 9 th Ave. 98665	Megan Vickery, Sally Kroon, Kari Brandt - Dean	Kimberly Childress Sharon Hoekstra	3502 3510	313-3500 F-313-3501

Middle Schools Continued...

2/26/24 CLW

VPS -Schools 2023-2024

241	MCLOUGHLIN 5802 MacArthur Blvd. 98661	Sara Tackett, Elizabeth Vaughn Franklin Collazo	Cameron Molyneux Paula Newberg	3603 3602	313-3600 F-313-3601
247	THOMAS JEFFERSON 3000 NW 119 th St. 98685	Kristyn Westphal Brian Luderman, Anna Ricks	Michelle Steele Cheri Chavers	3702 3703	313-3700 F-313-3701

High Schools

450	COLUMBIA RIVER 800 NW 99 th St. 98665	Alex Otoupal, Rob Duncan Ken Roberts, Anna Ricks	Patty Kellum Mary Hyde	3902 3938	313-3900 F-313-3901
451	FORT VANCOUVER 5700 E 18 th St. 98661	Curt Scheidel, Kirstin Kunihiha, Luis Castro-Quintanilla, Tony Libertore, Troy Winzer	Marika Wilkerson Cathy Sibley	4002 4025	313-4000 F-313-4001
452	HUDSON'S BAY 1601 E. McLoughlin Blvd. 98663	Val Seeley, Amber Beardmore, Greg Roberts, Spencer Williams Demitrick White- Dean	Ariana Lopez Meza Joan Ponciano	4459 4418	313-4400 F-313-4401
453	SKYVIEW 1300 NW 139 th St. 98685	Andy Meyer Joseph Accuardi-Gilliam, Alison Watson, Julian Williams Troy Winzer, Lindsey Hathaway – Dean	Christy Howell Heather England	4202 4221	313-4200 F-313-4201

Specialized Schools

442	VSAA 3101 Main St. 98663	Lori Rotherham Jennifer Hockhalter, Zach Taufest	Anna Marie Blair Kali Howell	4602 4604	313-4600 F-313-4601
454	ITECH PREPARATORY 16100 NE 50 th Ave. 98686	Darby Meade, Zach Taufest	Julie McFadden Didget Dennis-Waite	5202	313-5200
637	JIM TANGEMAN CENTER 3200 E 18 th ST 98661	Jeremy Berliss	Michelle Ormiston Lou Stoner	1802 1848	313-1800 F-313-1801
684	GATE HOUSE 3100 E. 18 th St. 98661	Jeremy Berliss	Michelle Ormiston Lou Stoner	1802 1848	313-1800 F-313-1801
682	ICC 3100 E. 18 th St. 98661	Jeremy Berliss	Michelle Ormiston	1802	313-1800 F-313-1801
555	VANCOUVER FLEX ACAD. 2901 General Anderson Ave. 98661	Abby Davis	Ahn Vance Cedar Songbird	4352 4356	313-4350 F-313-4351
439	*VANCOUVER HOME CONNECTION (K-12) 6450 McArthur Blvd. 98661	Deanna Hogan Kathleen Paradis	Larisa Romanchenko Brandy Clarno	4883 4877	313-4990 F-313-4987
438	*VANCOUVER VIRTUAL LEARNING ACADEMY 6450 McArthur Blvd. 98661	Deanna Hogan Kathleen Paradis	Larissa Romanchenko Brandy Clarno	4883 4877	313-4990 F-313-4987
481	OPEN DOORS	Deanna Hogan	Larissa Romanchenko	4883	313-4992 F-313-4987
617	VECEC 605 N. Devine Bldg. A 98661	Early Childhood Evaluation Center Amy Coats SPED Asst. Director	Mary Sorrells	4853 4853	313-4853 F-313-4871
484	SUCCESS ACADEMY 2901 Falk Rd. 98661	Elizabeth Mikaele	Roxy Tupua Debbie Dong	1334 1331	313-1334 F- 313-1001

Other Educational Facilities

Bates Center for Educational Leadership
2921 Falk Rd, 98661 (For a reservation call x4714)

Professional Development at Professional Learning and Community Center at JPCC (For a reservation call at x1270)

Cascadia Tech Academy (formerly Skills Center) Joan Huston 360-604-1050

ESD 112 / NEXT Program 360-750-7500
2500 NE 65th Ave.

Vancouver Public Schools

March 2022

ITECH Preparatory

- ELEMENTARY SCHOOL
- MIDDLE SCHOOL
- ▲ HIGH SCHOOL
- * SUPPORT SERVICES
- + SPECIALIZED LEARNING

